

Date Posted: 7/25/23

Closing Date: 8/8/23

Position #04365



NYS CANAL CORPORATION PEF VACANCY ANNOUNCEMENT

The Canal Corporation is anticipating filling a permanent vacancy as follows:

TITLE: Assistant Engineer (Civil/Transportation) **SG:** 20 **LOCATION:** Albany Headquarters

DUTIES:

The Assistant Engineer (Civil/Transportation) reports to the Division Canal Engineer(s) or their designee and, under the close supervision of higher-level staff, perform the following engineering and engineering related duties:

- Working collaboratively with Asset Management, Inspection, Dam Safety, and Maintenance personnel to plan, design, implement, and oversee maintenance and construction work.
- Assessing and determining the required scope of work for various civil, electrical, mechanical, and environmental projects.
- Preparing reports, plans, and details to support various maintenance and construction projects.
- Detailed work planning that determines the labor, material, and equipment necessary for work crews to perform tasks and projects.
- Determining the required sequencing of work phases for projects and creating resource loaded work schedules including CPM schedules when necessary.
- Preparing specifications and other detailed requirements for the work tasks.
- Estimating the cost of planned work and monitoring the cost during the construction phase.
- Assist in procuring materials, equipment, and services.
- Field work necessary to assess future work, perform quality assessment of work performed or underway, and assist in resolving unexpected field conditions.
- Overall responsibility for work order management in Maximo including creation of work orders, editing work orders, planning and scheduling work orders and completing work orders; also responsible for coordinating with Division Planner/Schedulers and Division Engineers in work order management.
- Statewide collaboration with other planners and Canal Management.
- Provide general engineering services for the Region, as required.

MINIMUM QUALIFICATIONS:

Candidates must be reachable for appointment on the Civil Service eligible list for Assistant Engineer (Civil/Transportation) OR candidates must have one year of permanent competitive service in a title eligible for transfer under the provisions of Section 70.1 of the Civil Service Law.

Some positions may require additional credentials or a background check to verify your identity.

Benefits

The New York State Canal Corporation offers its employees a generous and comprehensive benefits plan, which includes:

Holiday & Paid Time Off

- Nine (9) paid holidays annually
- Four (4) paid floating holidays annually
- Earn up to thirteen (13) days of paid vacation leave annually
- Earn five (5) days of paid personal leave annually
- Earn up to thirteen (13) days of paid sick leave annually

Health Benefits

- Participation in the New York State Health Insurance Program (NYSHIP) and access to their variety of affordable health insurance options
- Pre-Tax contribution program
- Dental and Vision benefits at no additional cost
- Opt-Out incentive program
- Flex Spending Account (FSA)

Additional Benefits

- PEF representation and access to their benefits, including a tuition benefits program that provides financial assistance to permanent, full-time employees providing a payment of 90% of tuition, up to 15 credit hours annually, for satisfactorily completed (i.e., passing) courses.
- Employee Assistance Program
- Professional development and promotional opportunities
- Public Service Workshops Program (PSWP)
- Qualified employer for Public Service Loan Forgiveness (PSLF)
- New York State Employees' Retirement System (ERS) Membership
- NYS Deferred Compensation
- And many more...

The New York State Canal Corporation is an Equal Opportunity Affirmative Action Employer.

New York State Human Rights Law prohibits discrimination based on age, race, creed, color, national origin, sexual orientation, military status, sex, disability, marital status, gender identity, prior arrests, prior conviction records, predisposing genetic characteristics or domestic violence victim status.

The New York State Canal Corporation provide reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please email accessibility@nypa.gov

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from the candidate before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@goer.ny.gov.